



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

16 September 2026

UNNUMBERED MEMORANDUM

**SUBMISSION OF REQUIREMENTS FOR APPROVED
RECLASSIFICATION OF POSITION**

TO : Assistant Schools Division Superintendent
Chief- Curriculum Implementation Division (CID)
Chief- School Governance and Operations Division (SGOD)
Unit Heads / Section Heads
Public Schools District Supervisor
Elementary and Secondary School Heads
All Others Concerned

1. This office announces the submission of pertinent papers for approved reclassification of the teachers in the attached list (Please see Attachment 1).
2. All concerned teachers are advised to submit the lists of requirements attached to this memorandum (Please see Attachment 2) to process the Appointment.
3. Strict compliance and dissemination of this memorandum to all concerned.


MARITES A. IBÁÑEZ, CESO V
Schools Division Superintendent

JBP/ SUBMISSION OF REQUIREMENTS FOR APPROVED
RECLASSIFICATION OF POSITION/



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APPROVED RECLASSIFICATION

NO	NAME	POSITION	SCHOOL/ DISTRICT
1	DEMETRIA MANALO ESTRADA	Teacher VI	Agoncillo National High School
2	STEPHANIE JANE DEOMAMPO BISCOCHO	Teacher III	Agoncillo Sub Office
3	MICHELE ANNE RODRIGUEZ CAROLINO	Teacher III	Agoncillo Sub Office
4	MARIECOR FERRO MAGPANTAY	Teacher V	Alitagtag Senior High School
5	MAJOURIE BELEN CANTERA AGUILA	Teacher VI	Alupay Integrated National High School
6	DENISE ARCEGA MENDOZA	Teacher VI	Alupay Integrated National High School
7	BRIAN ALAINE PRADIEZ ANTANG	Teacher III	Anselmo A. Sandoval Memorial National High School
8	ROSELYN JIMENEZ HINTURAL	Teacher III	Anselmo A. Sandoval Memorial National High School
9	SHERLYN MARILLA RAZ	Teacher III	Anselmo A. Sandoval Memorial National High School
10	REGIE REY UMALI HERNANDEZ	Teacher III	Balas Buco Sta. Maria National High School
11	LISIL VENZON DE GUIA	Teacher V	Balayan Senior High School
12	VRIGIN KATHLEEN DE CASTRO CUPO	Teacher V	Balayan Senior High School
13	APRILYN IRA GATPANDAN	Teacher VI	Balayan Senior High School
14	ROCHELLE DAUS DE LAS ALAS	Teacher IV	Banilad National High School
15	ANALIZA CEDO LIBRERO	Teacher V	Banilad National High School
16	MARIA ABEGAIL YANGUAS PEREZ	Teacher V	Banilad National High School
17	SANDRA MAE DE TORRES ROSALES	Teacher V	Bauan Technical Integrated High School
18	JAYCEL VARGAS MEDRANO	Teacher V	Bauan Technical Integrated High School
19	ANALIZA RAMIREZ BEJASA	Teacher V	Bauan Technical Integrated High School
20	JOSE GARCIA MAGBOO	Teacher V	Bauan Technical Integrated High School
21	MARY ANN MAGNAYE VILLANUEVA	Teacher VI	Bauan Technical Integrated High School
22	CAMIL ERIKA ABU LEGASPI	Teacher VI	Bauan Technical Integrated High School
23	IMELDA DIMAYUGA VALDEZ	Teacher VI	Bauan Technical Integrated High School
24	MYLENE ROSALES CUADRO	Teacher IV	Baybayin National High School
25	SHAINNE HERNANDEZ MALALUAN	Teacher IV	Bayorbor National High School
26	JUVY LUNAR ESCALONA	Teacher VI	Bigain Integrated School
27	JENNY ROSE DIGNO BONDOC	Teacher VI	Bilaran National High School
28	DEAN MITZIH ANDAL CAMILON	Teacher V	Bilaran National High School
29	ROSZANET PORTUGAL MARASIGAN	Teacher VI	Bilogo Integrated National High School
30	JEWEL BISA ESTIBAR	Teacher VI	Bilogo Integrated National High School
31	MARJORIE GENOGUIN MANALO	Teacher V	Buhaynasapa Integrated National High School
32	GENALDO LOPEZ SORIANO	Teacher V	Calatagan National High School
33	MHEA MADEANNE ILAO MAGYAYA	Teacher V	Calatagan National High School
34	IVY JOY CADEMIA CABALLES	Teacher VI	Calatagan National High School
35	JANET MASANGKAY DIAZ	Teacher VI	Calatagan Sub Office
36	JOY ANN AGUILA MENDOZA	Teacher VI	Cuenca Senior High School
37	MARISA TORRES VILLOSO	Teacher V	Cuenca Senior High School



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38	JHOFEL MALABAG JUSAY	Teacher III	Cuenca Sub Office
39	MARIA ELENA BRAZA CASAS	Teacher V	Dagatan Integrated National High School
40	MARICEL BOLIVAR ADAYA	Teacher VI	Dagatan Integrated National High School
41	ROY LOPEZ VIDAL	Teacher VI	Dagatan Integrated National High School
42	MARIA ESPERANZA OABEL NACOR	Teacher IV	Don Leon Mercado, Sr. Memorial National High School
43	CRISELDA BUHAY GOMEZ	Teacher II	Dr. Crisogono B. Ermita, Sr. Memorial National High School
44	EDVIC VICENTE OCAMPO	Teacher IV	Dr. Juan A. Pastor Integrated National High School
45	MARY JOY YABYABIN RONQUILLO	Teacher V	Dr. Juan A. Pastor Integrated National High School
46	ARIEL NICOLAS CACAO	Teacher VI	Dr. Juan A. Pastor Integrated National High School
47	LEMY ESGUERRA ROGELIO	Teacher V	Fermin La Rosa National High School
48	LANIE LAGAHIT MENDOZA	Teacher VI	Governor F. Leviste Memorial National High School
49	LUCILLE VERGARA FERRERAS	Teacher VI	Governor F. Leviste Memorial National High School
50	REYNALYN ROBLEDO PANGANIBAN	Teacher VI	Governor F. Leviste Memorial National High School
51	NICASIA LUISTRO EVANGELISTA	Teacher VI	Governor F. Leviste Memorial National High School
52	GENEROSS CASTILLO DE LA ROSA	Teacher III	Ibaan Sub Office
53	MARINA REBANO VILLANUEVA	Teacher V	Lemery Senior High School
54	JEFFREY RAZON CABRAL	Teacher VI	Lemery Senior High School
55	JULIUS EDUARD PABILONA DELA ROSA	Teacher V	Lemery Senior High School
56	JENNELYN HERNANDEZ MIRANDA	Teacher V	Lemery Senior High School
57	MARIA ARGIEMIN ESCOTO ESGUERRA	Master Teacher II	Lian National High School
58	ARJAY MARANAN DE LA PASION	Teacher III	Lian National High School
59	RENALIZA BELTRAN FERRER	Teacher V	Lian Senior High School
60	JAYSON CUETO REJANO	Teacher VI	Lian Sub Office
61	MA FRANCES JAVIER ENDAYA	Teacher VI	Looc National High School
62	JAY-ANN ZARA GONZALES	Teacher IV	Lucsuhin National High School
63	GLADYS PEREY CABIG	Teacher IV	Lucsuhin National High School
64	BRYAN ILAGAN ILAO	Teacher IV	Luya Integrated School
65	CHRISTIAN MALALUAN CALUBAG	Teacher VI	Maabud National High School
66	MARY ROSE MANONGSONG GARCIA	Teacher VI	Mabini Sub Office
67	DIANNE OLAN MENDOZA	Teacher III	Malvar School of Arts and Trade
68	MAUREEN LATAYAN AGBING	Teacher V	Malvar Senior High School
69	RITCHIE HAJAS LABAYO	Teacher VI	Malvar Senior High School
70	DENNIS MITRA CASTILLO	Teacher VI	Malvar Senior High School
71	RUELITO ESTILO MENDOZA	Teacher VI	Matabungkay National High School
72	JOHN CEDRICK MANGUBAT FACTES	Teacher V	Nagsaulay Integrated National High School
73	JHOANE LUGATOC MINDANAO	Teacher V	Nagsaulay Integrated National High School
74	RACHEL IGNACIO BACIT	Teacher V	Nasugbu East Senior High School



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75	ERON CONSIGO PANGILINAN	Teacher V	Nasugbu East Senior High School
76	SHARON PADUA EROLIN	Teacher V	Nasugbu East Senior High School
77	ADRIAN VILLALUNA RELOJ	Teacher V	Nasugbu East Senior High School
78	MARY JANE CUSTODIO RUIZ	Teacher V	Nasugbu East Senior High School
79	FRITZ GERALD BELTRAN BUENVIAJE	Teacher V	Nasugbu East Senior High School
80	JERICO NEPOMUCENO MENDOZA	Teacher V	Nasugbu East Senior High School
81	SHIRLEY GRACE MANINGAT NOLLORA	Teacher VI	Nasugbu East Sub Office
82	ROSSIELYN ANURAN GUYAGON	Teacher IV	Nasugbu West Sub Office
83	CECILE DIMACULANGAN DE CHAVEZ	Teacher V	Padre Garcia Integrated National High School
84	EMIE CANARIAS VELASCO	Teacher VI	Padre Garcia Integrated National High School
85	JONATHAN CANTELA LANDICHO	Teacher VI	Padre Garcia Integrated National High School
86	ANABELLA TENORIO DIMACULANGAN	Teacher V	Padre Garcia Integrated National High School
87	MAE ANGELENE BINUYA PADUA	Teacher V	Padre Garcia Integrated National High School
88	BRYAN ROSE DAR DIONES	Teacher VI	Padre Garcia Integrated National High School
89	CAREEN ORENSE MEMBRERE	Teacher VI	Padre Garcia Integrated National High School
90	AEISSA ESCUETA CASTILLO	Teacher IV	Padre Garcia Sub Office
91	NIMFA HORTALEZA BACULI	Teacher III	Palahanan Integrated National High School
92	MICHELLE NAVAREZ RONQUILLO	Teacher III	Palahanan Integrated National High School
93	SARAH JANE LANGCAY GOLLENA	Teacher V	Pansol Integrated National High School
94	MARICAR JOCSON BRAGANZA	Teacher IV	Pansol Integrated National High School
95	REYCHELL GOMEZ MANDIGMA	Teacher IV	Pansol Integrated National High School
96	RONALYN LUNAR PADILLA	Teacher VI	Pansol Integrated National High School
97	TREECE MARIGAILLE HIERCO BITANGCOR	Teacher V	Pantalan Senior High School
98	FAITH LYNN DESACOLA DEPEN	Teacher V	Pantalan Senior High School
99	SHARON BAYOT PADILLA	Teacher V	Pantalan Senior High School
100	VIGETTE PEGA CAISIP	Teacher V	Pantalan Senior High School
101	DULCE AMOR ERMITA CADION	Teacher V	Pantalan Senior High School
102	CLARISSA POLICARPIO GENIL	Teacher V	Pantalan Senior High School
103	JENNIFER CAISIP ALPAPARA	Teacher V	Pantalan Senior High School
104	MYRNA BARREDO DE ROXAS	Teacher V	Payapa National High School
105	JETT MAJAY HERNANDEZ ROFULI	Teacher V	Placido T. Amo Senior High School
106	JESUS DEL MUNDO LANDICHO	Teacher V	Placido T. Amo Senior High School
107	MARVIN ARIOLA ATIENZA	Teacher V	Placido T. Amo Senior High School
108	PAULINE MARIE RIZO LARA	Teacher III	Rosario East Sub Office
109	MELANIE REFORMA MOJADO	Teacher III	Rosario East Sub Office
110	RACHELLE RAMOS PANGANIBAN	Teacher III	Rosario West Sub Office
111	MAY SABAYBAY MAYA	TEACHER III	San Isidro National High School
112	CENEN MARALIT BAUTISTA	Teacher IV	San Isidro National High School



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113	MARY ROSE DE RAMOS CLERIGO	Special Education Teacher III	San Juan East Sub Office
114	CHARMAIGNE KISSES SABALLA CABEL	Teacher V	San Juan Senior High School
115	SHEIRYN BOBIHIS MIRANO	Teacher V	San Luis Senior High School
116	GALO COMIA ARANEZ	Teacher V	San Luis Senior High School
117	CARLOS MENDOZA ROSALES	Teacher VI	San Nicolas Integrated High School
118	RENALIE GUAN BOY	Teacher VI	San Nicolas Sub Office
119	RHEA ROSE ABANADOR CASTILLO	Teacher V	San Pascual Senior High School 1
120	COSTANCIA HOLGADO DE VILLA	Teacher V	San Pascual Senior High School 1
121	MARICON VILLALOBOS RUPEREZ	Teacher V	San Pascual Senior High School 1
122	NESLIE LUMALANG LUMANGLAS	Teacher V	San Pascual Senior High School 1
123	ESTELITA MASANGCAY MARASIGAN	Teacher V	San Pascual Senior High School 1
124	RIZA PANGANIBAN CASTILLO	Teacher V	San Pascual Senior High School 1
125	KIMBERLY ALDA BON SOL	Teacher V	San Pascual Senior High School 1
126	ANNABELLE ESPIRITU SANTOS	Teacher V	San Pascual Senior High School 1
127	MARIBEL MAGBOO SIKAT	Teacher VI	San Pascual Senior High School 1
128	MERLY MANDOCDOC MACATANGAY	Teacher VI	San Pascual Senior High School 1
129	CHARMANE BUSTAMANTE SANMOCTE	Teacher VI	San Pascual Senior High School 1
130	MARISOL TALAIN PUNZALAN	Teacher VI	San Pascual Senior High School 1
131	JOHN DALE EVANGELIO EVANGELIO	Teacher V	San Pascual Senior High School 2
132	RHOSETTE MAGTIBAY JAVEL	Teacher V	San Vicente Manalupang National High School
133	CRISTINA BALDO MENDOZA	Teacher III	Sta Teresita Sub Office
134	MA CATHERINE TILLO RATIN	Teacher VI	Sta. Teresita National High School
135	WENDY MENDOZA ARENAS	Teacher V	Taal Senior High School
136	ISLE JEAN DE ROXAS SEGUNIAL	Teacher V	Taal Senior High School
137	RUBY ANN AUSTRIA DIMAANDAL	Teacher V	Taal Senior High School
138	MARTIN SALAZAR HERNANDEZ	Teacher VI	Taal Senior High School
139	PAULINO MADRIGAL COMIA	Teacher VI	Taal Senior High School
140	ROSEMARIE DIVINO BENAMER	Teacher V	Taal Senior High School
141	LUVIE PEREZ BELBIS	Teacher V	Tala Senior High School
142	ROBERT ROMANES SAMONTE	Teacher V	Tala Senior High School
143	BERNADETTE ILAGAN CAPOQUIAN	Teacher VI	Tala Senior High School
144	LARIEL MANIMTIM MENDOZA	Teacher V	Talisay Senior High School
145	VANESSA PETATE VASQUEZ	Teacher V	Talisay Senior High School
146	ANGELICA AUSTRIA RUBIO	Teacher V	Talisay Senior High School
147	ELIZABETH BANCURO CUEVAS	Teacher VI	Taysan San Jose Integrated National High School
148	JENNET LIWANAG JULATON	Teacher V	Taysan San Jose Integrated National High School
149	IVIE MAGNAYE UMALI	Teacher V	Taysan San Jose Integrated National High School
150	AGNES PEREZ DE CASTRO	Teacher VI	Taysan San Jose Integrated National High School



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151	MARIA RHONA CENIZA SILVA	Teacher V	Taysan Senior High School
152	RANDY MENDOZA MANUMBALE	Teacher V	Taysan Senior High School
153	RAMIEL HUGO HERNANDEZ	Teacher VI	Taysan Senior High School
154	MARIBEL AGRAO MAGNAYE	Teacher III	Taysan Sub Office
155	CHRISTIAN TABALINA FLORES	Teacher VI	Wenceslao Trinidad Memorial National High School
156	DECELLEN MARTINEZ GARCIA	Teacher VI	Wenceslao Trinidad Memorial National High School



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APPOINTMENT RECLASSIFICATION

- ☐ 1st Indorsement for Appointment
- ☐ Fully Accomplished Personal Data Sheet (PDS) with full handwritten name tag on the original passport size picture (2 copies)
- ☐ Work Experience Sheet
- ☐ Proof of Eligibility
 - report of rating/ license/ certificate of eligibility (original copy, authenticated copy, certified true copy, photocopy or scanned copy)
 - screen capture of eligibility using the CSE verification system or PRC Licensure Examination and Registration Information System (LERIS)
- ☐ PRC Rating with Major subject (for JHS)
- ☐ Position Description Form signed by the school head (3 copies)
- ☐ Oath of office (3 copies)
- ☐ Assumption to Duty (3 copies)
- ☐ Updated Service Record
- ☐ Photocopy of Previous Appointment
- ☐ Photocopy of Marriage Contract (if previous appointment is in Maiden Name)